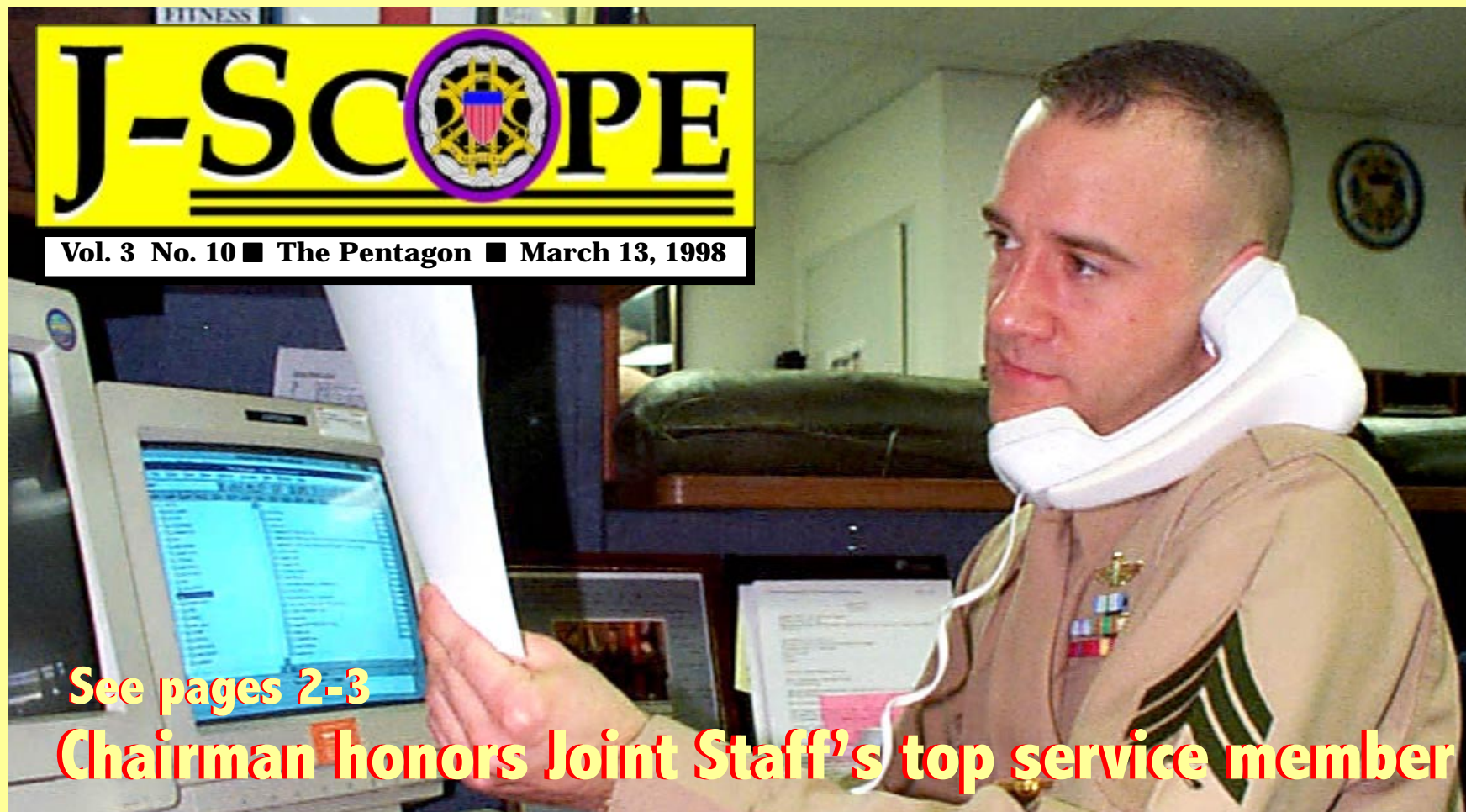


See important threat awareness information on pages 4-5



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Chairman honors Joint Staff's top service member

Chairman honors service member of the year

By Staff Sgt. Lee Roberts, USAF
J-Scope Editor

WASHINGTON - A Marine sergeant assigned to the J-1 Manpower and Personnel Directorate is the 1997 Joint Staff Service Member of the Year.

Gen. Henry H. Shelton, chairman of the Joint Chiefs of Staff, praised Sgt. Michael A. Sowinski for his achievement during an award ceremony March 5 at the Chairman's Dining Room.

"One of the sergeant's key accomplishments was to create and manage the Joint Staff Training Program, which every Joint Staff member goes

through," Shelton said. "That says an awful lot about his energy, initiative, capability and brain power. He's got an absolutely superb record."

Sowinski's mother, Pattee McGowan, from Winston-Salem, N.C.; sister, Theresa Sowinski; and nephew, Joshua, 4, from Hanover, N.H.; listened to the general stress the importance of Generation X, or today's young people.

"In all seriousness," Shelton said, "there are a lot of people in the world today that worry about Generation X. I think when

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Photo by Air Force Staff Sgt. Lee Roberts

Gen. Henry H. Shelton (Left), chairman of the Joint Chiefs of Staff, presents the Joint Service Commendation Medal to Marine Sgt. Michael A. Sowinski, the Joint Staff's Service Member of the Year for 1997.

Sowinski

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you look at what Sergeant Sowinski has done, and the great record he's established, we see coming out of this generation the same thing that has served America well throughout its history... honor, commitment and courage.

"Sergeant Sowinski, I want to thank you personally on behalf of everyone here for being selected as the service member of the year. Well done," the chairman said.

A native of Seattle, Wash., Sowinski accepted the award but quickly dedicated it to his fellow Marines, coworkers and friends that helped mentor him and continuously challenged him to strive for excellence. "I'm flattered and honored," he said.

Army Sgt. 1st Class Dennis L. Caylor, who supervises Sowinski, said when the ambitious Marine arrived on the Joint Staff in May 1996, he immediately began coordinating training and scheduling requirements for the brand new train-



Photo by Air Force Staff Sgt. Lee Roberts
Carolyn Shelton (Left), the chairman's wife, congratulates Sgt. Michael Sowinski and his family at the award ceremony.

ing initiative and quality management courses. In addition, Caylor said, Sowinski took responsibility for the administration requirements of more than 105 Marines assigned to the Joint

Staff.

"He's what I call a 'fire-and-forget troop'... you give him a mission and it's taken care of," Caylor said about Sowinski's ability to quickly, but with quality, get the

work done. He just plain "takes his job seriously."

The Joint Staff could not have picked a better person to receive this honor than Sowinski, stressed Caylor.

Sowinski, who entered the Marine Corps in October 1993, said he attributes receiving the award to being given the latitude to be creative while also being surrounded by outstanding people.

"It shows the sky is the limit," Sowinski said. "There's really no limits to what you can accomplish around here."

Know what to do before criminals, terrorists strike

Criminal and terrorist acts like the ones at the World Trade Center, Oklahoma City and Kobar Towers stress the importance of proper planning, training, and awareness of emergency procedures. Because of the size and complexity of the Pentagon, it is essential that personnel be familiar with their surroundings and the proper procedures to safely evacuate in the event of an emergency.

Your Directorate Security Manager and Emergency Evacuation point of contact can be helpful sources of information—all personnel should know who

they are. In addition, handouts developed by the Defense Protective Service offer a great deal of assistance in evacuation planning. Awareness and common sense are paramount to workplace safety. Once proper emergency planning has taken place, personnel should be aware of routes available to evacuate from office spaces and assembly points. Regardless of how an evacuation is ordered, the following should be exercised by all personnel:

■ **STOP WORK** — The safety of life is the primary concern during an evacuation.



Photo by Air Force Staff Sgt. Lee Roberts

Marine Sgt. Clish, Joint Staff Military Security Force, reviews evacuation routes with Special Agent Mark Heath. Evacuation routes should be posted in every office.

■ **SECURE MATERIALS**

— Or take it with you if you can't secure it. If it is a bulky item leave it. It is not worth a life.

■ **TAKE ONLY WHAT**

YOU NEED — Take only

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your coats and purses. Do not take briefcases or other materials. Excess items will be a hazard in an evacuation.

■ **EVACUATE** — Do not wait until you see police and fire services responding. If the alarm goes off, don't try to evaluate whether the threat is real or not, evacuate. Agency contacts should make sure that office spaces (including restrooms in the area) are cleared. At the assembly area, get word to the near-

est DPS Officer of any problems encountered.

■ **FOLLOW DIRECTIONS** —

Evacuation Routes and Assembly Areas should be posted within the office space and reinforced through periodic reminders and drills. Directions from firemen police should be followed.

■ **USE STAIRWELLS ONLY** — Never use elevators or escalators during an evacuation unless that is the only way out. Stay in the center of the stairwell.

■ **REMAIN CALM —DO NOT PANIC!**

EMERGENCY PLANNING POCs		
Lee Nash	DOM	695-6124
Army Staff Sgt. Ronald A. Jones	J-1	697-9646
Connie Mullins	J-3	695-4705
Air Force Master Sgt. Michael J. Martin	J-4	697-1830
Air Force 1st Lt. Scott J. Shoemaker	J-5	614-0426
Army Sgt. 1st Class Christopher Shears	J-6	695-7372
Marine Lt. Col. Stephen P. Taylor	J-7	697-7109
Army Sgt. 1st Class Niki A. Cotton	J-8	695-5632

■ **GET OUT OF THE BUILDING** —

What may seem safe at the moment, could become a trap very quickly. Get away from the building. Besides being in danger, you could also be hampering ongoing rescue operations.

■ **GO TO ASSIGNED ASSEMBLY AREA** — Re-

gardless of where you are in the building, when an evacuation is ordered, go to the predetermined muster station.

■ **ADVISE DPS or JOINT STAFF SECURITY** — Directorate POCs should advise DPS or JSSO if any persons are missing.

■ **DO NOT RE-EN-**

TER UNTIL AUTHORIZED —

DPS will announce when it is safe to reenter the building. Useful handouts such as the Pentagon Building Security and Emergency Procedures Guide and Pentagon Evacuation Planning Guide are available from the Joint Staff Security Office.



Photo by Army Master Sgt. David R. Holmes

Relief kickoff

Navy Vice Adm. John S. Redd (fifth person from left), J-5 Strategic Plans and Policy Directorate director, poses in his office March 5 with key workers of the Joint Staff's Navy-Marine Corps Relief Drive. The Naval officers and sailor who kicked off this year's relief drive are (from left to right) Navy Lt. Cmdr. Kelly Johnson, Lt. Cmdr. Doug Denneny, Lt. Chris Sweeney, Cmdr. Ted Guillory, Redd, Cmdr. Vincent Racanelli, Lt. Cmdr. Moises Deltoro, Lt. Suzy Fehskens, Petty Officer 2nd Class Gerald Chapman, and Lt. Cmdr. Ben Pina.

NATO invitees step up to membership

By Linda D. Kozaryn
American Forces Press Service

MONS, Belgium – Old ways are giving way to new in the Czech Republic, Hungary and Poland. Since the collapse of the Soviet empire in 1991, change has swept these lands.

Visitors can see democracy is thriving where communism once festered. Goods are available in free markets where shortages were once the by-product of state systems.

Civilian officials now lead armed forces once centrally controlled by Moscow.



Gen. Wesley K. Clark
Commander in chief
U.S. European Command

More change lies ahead as these former Warsaw Pact members prepare to join NATO, the European alliance they long opposed. The three countries are transforming their armed forces, getting ready to

make the Article V mutual-security pledge that unites the current 16 NATO allies.

By April 1999, in time for the alliance's 50th anniversary, NATO authorities plan to welcome the three Central European states as full members. NATO Supreme Allied Commander U.S. Army Gen. Wesley Clark checked their progress during February visits to the capital cities of Prague, the Czech Republic, Budapest, Hungary, and Warsaw, Poland. He said he went to learn and exchange views on NATO enlargement and to discuss the invitees' roles as prospective new members.

After meeting with local officials and visiting troop exercises, Clark said

he was "very encouraged." He reported invitees are taking "positive steps" to meet future challenges and responsibilities.

In Prague, Clark expressed confidence Czech armed forces will be ready when the nation is admitted to NATO.

Military planning under way is "realistic and properly-based," he told local officials and reporters Feb. 3.

"We are seeing the increases in funding, the support for the military reform and the upsurge in public support which are very encouraging in view of the prospective NATO member-

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ship," Clark said. "The internal processes of reform seem to be going well and interoperability training is progressing."

He advised Czech leaders to continue improving interoperability, noting the value of the Partnership for Peace. "This program and the Czech Republic's work in early restructuring of the armed forces paid the obvious dividend of a very successful mission by the Czech battalion in Bosnia-Herzegovina," Clark said. The Czech general staff has set up concrete programs to meet interoperability objectives and is doing far-

sighted planning, he said.

In Budapest, the NATO chief commented on Hungary's progress toward providing the three things it takes to transform

the armed forces for successful NATO integration: resources, detailed planning and quality people. Hungary's leadership has "a genuine and deep commitment" to provide money and resources needed to support this transformation, he said Feb. 5.

Reforming and adapting armed forces is a con-

tinual process for both old and new NATO allies, Clark said. But, he added, he's pleased with Hungary's current plans and priorities. "It's clear that

this is an effective planning process at work."

Hungary also should be proud of the quality of the people in their armed forces, the general said. After visiting a training exercise near Tata in southern Hungary, Clark said soldiers there were "motivated, competent and clearly engaged and interested in their work." Leaders were

competent and highly skilled.

Addressing soldiers at the training site, Clark said, "You moved decisively; you moved quickly; the tactics made good sense; your equipment was operational out there. It was a very impressive demonstration. ... We look forward to having you as members of NATO."

In Warsaw, Clark said NATO officials expect Poland will play a "strong and dynamic" role in the alliance. Work under way in the general staff is "exactly on target" to bring the Polish armed forces into the NATO integrated military structure, he said Feb. 19.

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"Poland's armed forces have a great reputation, great soldiers, great spirit and we have very high hopes for them in NATO."

Poland, as well as the other two invitees, needs to continue to reform its military structure, to develop interoperability and to improve communication and command and control "so that the armed forces will fit together,"

Clark said. "Our success always has

to begin with strong desire to succeed, and it's clear Poland has that."

At each stop, Clark responded to questions on what membership will mean in terms of military obligations. He said the bedrock of the alliance is the Article V pledge that an attack on the territory of one member constitutes an attack on all.

To meet this pledge, new members must be able to meet four basic criteria: They must be able to share command and control information, exchange information

on air operations, reinforce the alliance and interoperate with other NATO allies.

Language is key to interoperability, he stressed. English language training "will help start a new generation of leaders able to converse more freely with their NATO partners."

Unlike when Soviet authoritarians in Moscow dictate military policy to the Czech, Hungarian and Polish forces, each NATO member nation retains its sovereignty, Clark said. "It has to decide for itself how much it's going to commit to

its security programs."

All NATO allies participate in setting force goals and the force planning process, he said. "This helps shape national contributions in a way that they're most conducive to meet the collected needs of the alliance."

Along with paying for its own armed forces, new members will share common costs borne by all alliance members. These include infrastructure costs and projects designed to promote alliance cohesion and effective crisis response that

go beyond each nation's individual commitment. This includes air defense radar and high-speed digital communications connections, for example. Clark said NATO has identified the need for about \$1.5 billion in these type of projects for the three new members over the course of the next 10 years.

As NATO adapts to the post-Cold War world, Clark noted, allied forces no longer

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have to be as large, and they don't have to be ready overnight, but they do have to be high quality, skilled and capable. "Because the tasks they'll be accomplishing in this new security environment are even more difficult and demanding than what we've seen before," he said.

"The old threats have gone; there are different challenges today," Clark said. Ethnic and nationalist instability, proliferation of weapons of mass destruction and organized crime and narcotic trafficking are some of the new threats, he said. Uncontrollable migra-

tion flow and other transnational problems are also obvious causes for concern.

Clark thanked local officials for contributing to NATO's peacekeeping mission in Bosnia. The Czech, Hungarian and Polish battalions earned high marks from other members of the stabilization force for their performance in some challenging circumstances, he said. Their ongoing work in Bosnia includes everything from inspecting weapons storage sites to ensuring freedom of movement, to backing up international police, to guarding against threats to public security.

Clark commended the Central European forces for their professionalism and

NATO

The North Atlantic Treaty Organization was established by the 1949 North Atlantic Treaty, commonly referred to as the Treaty of Washington. NATO's 16 member states are: Belgium, Canada, Denmark, France, Germany (since 1955), Greece (since 1952), Iceland, Italy, Luxembourg, Norway, Portugal, Spain (since 1982), Turkey (since 1952), Netherlands, The United Kingdom, and the United States.

NATO is a defensive alliance based on political and military cooperation among independent member countries, established in accordance with Article 51 of the United Nations Charter. As stated in the preamble to the treaty, alliance members are committed to safeguarding the freedom, common heritage and civilization of their peoples, founded on the principles of democracy, individual liberty and the rule of law.

for demonstrating their success in the NATO operation sets the example for their future role as NATO members.

Women preserve America's freedom

Staff Sgt. Alicia K. Borlik, USA
American Forces Press Service

WASHINGTON —
“These women, from Korea to Kuwait and from Sarajevo to San Diego, ... are preserving America's freedom in ways that their mothers and grandmothers could have only dreamed,” Defense Secretary William S. Cohen said March 5 during DoD's Women's History Month observance.

As Cohen praised the courage and will of present military women, he didn't forget those mothers and grandmothers who broke barriers and paved the way.

“One of the proudest



Photo by R. D. Ward

Secretary of Defense William S. Cohen listens to Tipper Gore, wife of the vice president, give the keynote address during DoD's Women's History Month Observance at the Pentagon March 5.

moments for our military in the past year occurred very close to home,” Cohen said.

“That was when we were gathered at the Arlington [National] Cemetery to

dedicate the Women in Military Service to America Memorial, a very much overdue symbol of the nation's gratitude.”

While reflecting on the triumphs of past and present military women, Cohen made a strong statement for the future. “Armed with the lessons of their leadership, we should redouble our efforts to ensure our military is fair to all people,” Cohen said. “We have to be clear. We cannot tolerate and will not tolerate racism. We will not tol-

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erate brutality. We will not tolerate sexual harassment or abuse."

The theme for the observance is "Living the Legacy of Women's Rights," marking the 150th Anniversary of the Women's Rights Movement.

Keynote speaker Tipper Gore, wife of the vice president, shared a personal story telling how she learned about women in the military.

Gore remembered when, as a little girl, she read about a girl disguising herself as a boy so she could go to war. "It didn't occur to me that maybe there was

another way," Gore said. "She could go as a girl."

One story that is rarely told in history books is the story of military women, she continued. "Their struggle for their right to defend our nation goes back to the very beginning of this nation when women often disguised themselves as men so that they could go and fight battles and go off to war."

And what of our heroines, Gore asked. "The names of our military heroes are very familiar, and they will always stand strong and inspire us. They should. But others' names should be added." Names like Clara Moss, Mary Walker and Marie Rossi.

Gore recalled Rossi, an

Army helicopter pilot during the Gulf War who made the ultimate sacrifice. "In a CNN interview just days before her death she responded to the question about how was it to be a woman facing such danger. Her answer was that it was her job," Gore said. "There was nothing peculiar about her being a woman. She was just the person called upon to do it — the job."

In the last five years, the barriers to women's services have fallen at an incredible pace, Gore said. Some of the firsts include, Sheila Widnall, the first woman to serve as a service secretary (the Air Force) and Air Force Lt. Col. Eileen Collins, the first woman named to command

a space shuttle discovery mission.

Today women are deployed in every theater, including Somalia and Bosnia where women serve as battalion commanders, Gore said. "Military service, historically the proving ground for women who do not believe, who will not accept life's barriers, have broken ground and paved the way for all women. And we thank you."

Gore appealed to military women serving today not to let the doors even partially close and to open even more. "You are the ground breakers. You are truly the inspiration for future generations," she said.

(AFPS)

News briefs

Women's history

Women in Military Service for America Memorial officials have planned "brown-bag lunches" at its Memorial Theater at Arlington Cemetery during Women's History Month.

On Thursday, Linda Bird Franke, author of *Ground Zero* discusses her book, military women and the controversial issue of women in combat.

On March 25, Sen. Olympia Snowe, long-time advocate of military women and only woman member of the Senate Armed Services Committee, gives insight into the legislative process, its affect on military women

and her thoughts on the future.

At each event, the authors will have book signings after the program.

Navy Lodge

Construction began recently on a new Navy Lodge in Annapolis, Md. The new 50-room, two-story lodge, expected to be completed in January 1999, will be located across the street from the Navy Exchange/Commissary complex and one block from the Navy Exchange mini-mart.

Rooms in the new Navy Lodge will have fully-equipped kitchenettes, mi-

crowave, cable TV, direct-dial long distance telephone service, air conditioning, radio/clock, hair dryer, ice, snack vending, and on-site laundry facilities. Guests will also find fax/copy service and complimentary coffee in the lobby.

Assistance fund

The Joint Staff Air Force Assistance Fund is in the third week of its five-week campaign. Response has been commendable as keyworkers have been working hard with the fund-raising effort.

The J-1 Manpower and Personnel Directorate's key worker, Capt. Tom Kelly,

contacted 100 percent of the directorate's Air Force personnel in the first week of the campaign. They exceeded their monetary goal by 300 percent. The other keyworkers are Master Sgt. Michelle Carter, OCJCS, ODJS; Senior Master Sgt. Ken Drake, DOM; Kelly, J-1; Maj. Mike Thorne or Master Sgt. David Hamilton, J-38; Maj. Steve Johnson, J-34; Staff Sgt. Carol Wiggins, J-33; Capt. Kelly Kirkpatrick, J-4; Lt. Col. Larry Morton, J-5; Senior Master Sgt. Rick Haney or Master Sgt. Vince Johnson, J-6; Haney, J-7; and Master Sgt. Brian Creek, J-8.

What does red, white, blue really stand for?

(Editor's note: I recently helped judge a patriotism essay contest for local students sponsored by the Air Force Sergeants Association, Chapter 300. This year's theme was "What the Red, White, and Blue Means to Me." The winning essay was written by Laura Motala, a seventh grader at St. Ann School in Arlington, Va. It was clearly written, creative and emotional... worthy of sharing with J-Scope readers.)

By Laura Motala
St. Ann School

In the year 1945 after the war in Iwo Jima ended, the American flag, though battered, was hoisted up on a wooden pole so that it was made known to all that one of Japan's islands was now under American control. Although the island was later returned to Japan in 1968, it gave soldiers a feeling of great accomplishment, the way the flag waved there so proudly for all to see. As I read about the flag waving and the shouts of joy, it made me think of what the colors, red, white, and



blue really stand for.

The seven proud stripes of the color red on the American flag stand for different things to different people, but to me the red color stands for

freedom, the freedom that had to be won by so many Americans in all the wars, World War I, World War

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II, Korean War, and the Revolutionary War. The freedom reminds me of the many lives that were lost and all who were injured, so that a battle could be won and that we could be the winner of it, and that ours and others' freedom was earned. Both the soldiers who were trained to fight died, and the people who left their jobs and families to fight for their freedom and their country also died. That is what the red color



Photo by Air Force Staff Sgt. Lee Roberts

on the American flag symbolizes to me, freedom earned by the fighters who died and were injured for their country's freedom.

The pureness of the six white stripes waving in the air stands to me for opportunity. As immigrants departed from the

boats on which they sailed across the ocean, the first thing their eyes could have seen is the clear blue sky and clouds full and

white. They were probably thinking, "This is it; we are free now, free to enjoy and fulfill our dreams." The immigrants faced many problems when they arrived in the United States, such problems as having to learn a new language, new customs, a different way of living, and new skills. They had to work hard, but they would always remember those clouds high in the sky, the way for new opportunity, a new

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chance, the chance to succeed. There were others that also came to America, but this group of people came here against their will. This group of people had no opportunity here, no freedom to live as they pleased. A war was fought for this group of people, the slave. Then they, too, had the right and the opportunity to do things that earlier they had only dreamed about doing. Now, we all have opportunities. Opportunity belongs to all Americans.

The last color on the flag is the blue that is



hidden behind the stars. The blue can mean many things in the world, but the thing it means to me is patriotism. Blue was the color of the sky after

all the gun smoke cleared away. The blue sky was there shining brightly.

The first patriots were probably the Pilgrims who came from England to

have the freedom to worship. The Pilgrims were followed by many others, Europeans, Asians, South Americans, and Africans. They became patriots, too. Today everyone who sets off a firework on the fourth of July is a patriot. Everyone who waves a flag or sings a song about America is a patriot.

Every time a flag is waved and a shout goes up, each person thinks about what the flag really stands for. For me, the flag will always mean the same things: freedom, opportunity, and patriotism. I think of them every time an American flag is hoisted up a flag pole and waves so proudly in the sky.

Electronic joint doctrine continues to improve

By Cmdr. Bryon Ing, USCG
J-7 Joint Doctrine Division

A cooperative effort by the Joint Staff directorates, unified commands, the Services and other agencies to update and modernize joint doctrine is on track and providing amazing new capabilities. The result of this significant project is more authoritative guidance to the joint community and truly joint doctrine.

The long evolution from black and white paper documents to today's glossy color handbooks is now extending to a variety of elec-

tronic mediums. In addition to Joint Doctrine publications, electronic assets now include Joint Vision 2010 documents, Service visions, research papers, and the DOD Dictionary and Encyclopedia, as well as information about the doctrine development process. A recent initiative will also make the majority of Chairman of the Joint Chiefs of Staff instructions and manuals available in electronic form as well.

The original and most familiar electronic product is the Joint Electronic Library or JEL that first appeared on CD-ROM as part of the Joint Doctrine deskset. In addition to the content mentioned above, the JEL contains briefing modules on nine warfighting topics. These training tools can help users better understand doctrine for a variety of subjects and provides ready-to-go briefing materials. The JEL is

updated regularly and transferred to CD-ROM twice each year. This portable doctrine "reference library" is especially helpful when traveling or when Internet connections are not available. The CD also provides a built-in link to the Internet web site when a connection is available.

Two Internet sites now provide easy links to on-line doctrine. One is the unclassified world wide web site at <http://www.dtic.mil/doctrine> which can be accessed from the Joint Staff's unclassified network, JSUNet, as well as from home PCs. This doctrine site is updated weekly and enables the user to download doctrine while traveling from both military and non-military sites. Draft publications are also available to facilitate staff actions on developing doctrine.

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Users must obtain a user ID and password for access to this area. Draft doctrine is posted only for developmental purposes and should not be referenced as an authoritative source. Another recent initiative placed all releasable Chairman of the Joint Chiefs of Staff instructions and manuals available in electronic form on the doctrine web site for access by authorized users.

In recognition of emerging technological capabilities and field requirements, a doctrine web site has also been



Cmdr. Bryon Ing, USCG

established on the Global Command and Control System. It is found at <http://nmcc20a/users/dj9j7ead/doctrine/index.html> on the Joint Staff's J-7 GCCS home page. Continuing improvements will soon allow the Joint Staff to

"In addition to Joint Doctrine publications, electronic assets now include Joint Vision 2010 documents, Service visions, research papers, and the DOD Dictionary and Encyclopedia, as well as information about the doctrine development process."

access this web site through the Secret Internet Protocol Router Network, or SIPRNET, on desktop Joint Staff Area Network (JSAN) terminals.

Another avenue for doctrine access is the Joint Staff Intranet home

page on JSAN terminals. This site features a JEL CD-ROM updated monthly by the J-7 Joint Doctrine Division. The purpose is to provide all Joint Staff users an easy link to doctrine from their desk terminals. For access, open the Intranet home page, click on the "J-7" icon, and then select the Joint Electronic Library icon in the center of the page.

As the Joint Staff Intranet home page evolves, look for new and improved JSAN access to joint doctrine. The J-7 Joint Doctrine Division welcomes feedback and improvement recommendations. Please call us at 697-3130

J-Scope feedback

The following comments have recently been E-mailed to the J-Scope by our readers.

“Because you ran the information on free-tax assistance (March 6 issue) I was able to cancel my appointment with a civilian tax preparer. It will save me money! Thanks.”

“The retirement home story (March 6 issue) was informative. I didn’t realize how much my 50 cents each month positively impacts the lives of these veterans.”

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Check out IRS Pub 3 for military members

WASHINGTON — The Internal Revenue Service realizes

military members and their families face a somewhat different set of tax situations from the average taxpayer.

That's why the tax agency offers IRS Publication 3, "Armed Forces Tax Guide." Subjects covered in the free pamphlet include military and special pays, what to include in gross income, time extensions to file federal tax returns, dependency exemptions, sale of residence and deductions.

IRS officials said the guide also explains the com-

Tax centers open through April 15

The Pentagon Tax Center operates through April 15 in Room 5B731. Appointments are available Mondays, Wednesdays and Fridays.

The Fort Myer, Va., Tax Center in the post library is open noon to 8 p.m. Mondays through Thursdays and noon to 5 p.m. Saturdays.

The tax centers prepare and electronically file income-tax returns for active-duty and retired military members, their spouses and dependents. The service is free and confidential.

A military ID card, W-2s, Social Security card and additional tax information is necessary for preparation of taxes.

For more information, call the Pentagon Tax Center at (703) 614-6197 or the Fort Myer Tax Center at (703) 696-0211.

bat zone exclusion and how members involved in the peacekeeping efforts in Bosnia, Herzegovina,

Croatia and Macedonia, as well as the Persian Gulf area are explained.

Two other free pamphlets IRS officials recommend service members use in filling out their tax returns are IRS Publication 1, "Your Rights as a Taxpayer," and IRS Publication 17, "Your Federal Income Tax." The guide on rights tells you what rights you have as a taxpayer and exactly what you can and cannot do, while the guide on federal income tax takes you through the tax return, step-by-step.

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IRS officials said these publications make the tax process easier to understand, so that you pay only what you should and no more.

For free copies of these and other IRS publications and forms, check with the installation tax office, local post office or library. In addition, they are available from the IRS by calling **(800) 829-3676** or writing to:

**IRS
Forms Distribution Center
PO Box 85627
Richmond, VA 23285.**

Allow eight weeks before checking on refund

WASHINGTON — If you filed your federal tax return and are expecting a refund, allow the Internal Revenue Service about eight weeks' processing time before you check on its status.

If you filed by mail and the check hasn't arrived by the end of eight weeks, or if you filed electronically and it has been more than three weeks, call the IRS Automated Refund System at toll-free **(800) 829-4477**.

When you call, IRS officials said, make sure you have a copy of your federal tax return. Information you'll need to use the system includes the first Social Security number listed on

the form, filing status and the exact whole dollar amount of the expected refund.

Refund information is updated every seven days. If you call and aren't given the date the check will be issued, IRS officials said to wait another week before calling the refund system again. If, after the second call, you don't receive an issuance date, call your local IRS office for assistance. Your tax return may have gotten lost, or the check may have been lost or stolen. Whatever the problem, IRS officials said, it will be taken resolved as quickly as possible.

The touch-tone service

is generally available Monday through Friday, 7 a.m. to 11:30 p.m. Hours may vary in your area, tax officials said. If you are using a rotary telephone, the hours are usually Monday through Friday, 7:30 a.m. to 5:30 p.m.

IRS officials said the best time to file is in January or February because fewer returns are filed then and the return process moves quicker. These early filers often get their refund checks in just three or four weeks.

The automatic refund deposit program is an easier, quicker way to receive your refund, IRS officials said.

Golf tournament

The OSD/Joint Staff Welfare and Recreation Association Golf Tournament is 2 p.m. April 17 at Andrews Air Force Base Golf Course.

Cost is \$30, which includes all green fees, cart, food and prizes.

Sign up for the tournament in Room 3C1055 Monday through Friday from 10 a.m. to 2 p.m. Cash only is accepted. One member of foursome may sign up the team provided an OSD/JS WRA membership cards for all golfers are presented. There are no cancellations allowed after April 6. The tournament is limited to 120 military and civil service golfers. No guests are allowed into the tournament.

D. C. United

Tickets to see the D. C. United play in the 1998 Major League Soc-

cer season go on sale Wednesday at the OSD/Joint Staff Welfare and Recreation Association in Room 3C1055.

Cost is \$15 (cash only) per ticket with a limit of four per employee. A current OSD/JS WRA membership card is required to purchase tickets.

All games are played at R.F.K. Stadium in Washington. Tickets will be available for the following games:

March 21: Kansas City Wizards
March 29: New England Revolution
April 11: Colorado Rapids
April 26: Columbus Crew
April 29: San Jose Clash
May 9: New York, NJ Metrostars
May 13: New England Revolution
May 23: Tampa Bay Mutiny
June 7: Dallas Burn
July 2: Miami Fusion
July 11: Los Angeles Galaxy
July 18: Chicago Fire
Aug. 22: New York/NJ Metrostars
Sept. 6: Tampa Bay Mutiny

Sept. 9: Miami Fusion

Sept. 27: Columbus Crew

Copperfield magic

Tickets go on sale Monday for the David Copperfield performance 4:30 p.m. March 21 at the Patriot Center. Tickets cost \$25 (cash only) each with a limit of four per person, and can be purchased at the OSD/Joint Staff Welfare and Recreation Association in Room 3C1055.

Stars on ice

Discover Stars on Ice 8 p.m. April 3 at the Patriot Center. Tickets are \$30 (cash only) at the OSD/Joint Staff Welfare and Recreation Association in Room 3C1055 (open Monday through Friday from 10 a.m. to 2 p.m.). There is a limit of two tickets per employee. The seats available are in section 108, rows H, J, K, L.



Photo by Air Force Staff Sgt. Lee Roberts

Award ceremony

Air Force Maj. Gen. John D. Hopper Jr. (Left), J-4 Logistics Directorate vice director, presents the Defense Meritorious Service Medal to Air Force Lt. Col. Ronald R. Blickley, J-4, during an end-of-tour award ceremony March 6 at the J-4 Conference Room. Blickley's wife Lorraine attended the event.



Photo by Army Lt. Col. Vincent W. Kam

Promotion ceremony

Navy Cmdr. John Peterson (Left), J-3 Operations Directorate, executive assistant to the deputy director of Operations for Combating Terrorism, promotes Air Force Maj. Ernie Liberatore, J-3, to the rank of lieutenant colonel during a ceremony Feb. 27 at the Flag Room. Liberatore's wife Janet assists the commander with the promotion. The new lieutenant colonel's son Ernie, 9, daughters Erin, 13, and Carissa, 11, and other family members attended the event.



Photo by Marine Staff Sgt. Sammy Washington

Promotion ceremony

Air Force Brig. Gen. John H. Campbell (Left), J-3 Operations Directorate, deputy director for Current Readiness and Capabilities, promotes Air Force Maj. Kenneth C. Herbert, J-3, to the rank of lieutenant colonel during a ceremony Feb. 27 at the Flag Room. Herbert's wife Sally assists the general with the promotion.



Photo by Air Force Staff Sgt. Lee Roberts

Award ceremony

Army Maj. Gen. Stephen T. Rippe (Left), Joint Staff vice director, presents the Navy/Marine Corps Commendation Medal to Marine Staff Sgt. Yaphet K. Jones, Joint Staff Security Force, during a ceremony Feb. 6 at the Flag Room.



Photo by Air Force Staff Sgt. Lee Roberts

Award ceremony

Navy Vice Adm. John S. Redd (Left), J-5 Strategic Plans and Policy Directorate director, presents the Joint Service Commendation Medal to Army Lt. Col. Edward W. Snead, J-5, during an impact award ceremony Monday at the admiral's office.



Photo by Air Force Senior Master Sgt. Mamie M. Burke

Promotion ceremony

Army Maj. Gen. Stephen T. Rippe, Joint Staff vice director, promotes Army Lt. Col. Lloyd Marshall, Joint Staff Comptroller's Office, to the rank of colonel during a ceremony March 2 at the Chairman's Dining Room. Marshall's wife Peggy assists the general with the promotion. The new colonel's sisters, Jacquelyn Rivers and Wanda Broughton, and son Lloyd, age 6 months, attended the event.



Photo by Air Force Staff Sgt. Lee Roberts

Award ceremony

Air Force Lt. Gen. Frank B. Campbell (Left), J-8 Force Structure, Resources, and Assessment Directorate director, presents the Defense Superior Service Medal to Air Force Maj. Gen. Stephen B. Plummer, J-8 Joint Theater Air and Missile Defense Organization director, during an end-of-tour award ceremony Thursday at the Flag Room. Plummer's wife Chris watches the medal presentation.

New senior master sergeants

Congratulations to the following Joint Staff Air Force master sergeants who were selected this week to become senior master sergeants.

- Joseph E. Ackley, Office of the Director, Joint Staff
- Lee W. Arnold, J-3 Operations Directorate
- Michael Persinger, J-3 Operations Directorate
- Louise Tatum, J-5 Strategic Plans and Policy Directorate



Did you know?

The Joint Staff Badge's laurel is symbolic of achievement, courage, and victory. The four unsheathed swords refer to the armed might of the Army, Navy, Air Force and Marine Corps and their constant vigilance and readiness in the defense of the United States.

J-Scope Classified Ads

are available without regard to race, color, religion, sex, national origin, age, marital status, or any other nonmerit factor of the user or patron. Classifieds are printed in this publication in accordance with DoD Instruction 5120.4.

Submitting Classified Ads

Joint Staff active duty and civilian personnel are eligible to advertise a one-time sale of personal items, no longer than 20 words in length.

Only one submission is allowed per family per week and should include sponsor's name, duty section, duty and home phone number. However, the ads only include a person's home phone number.

Please indicate what section the ad should be in -- autos or boats for sale, miscellaneous, yard or garage sale, car pool, houses for sale, or roommate wanted. Send ad submissions via Email to the "J-Scope" address by 4:30 p.m. Tuesday each week, or drop off at Public Affairs, room 2E857. Ads will run only once and must be renewed by e-mail each week.

Autos

1995 Dodge Caravan

1995 Dodge Caravan SE (maroon) for sale. Has quad seating, 22,000 miles. Includes 3.3 V-6, automatic, air conditioning, power steering, power windows, power locks, anti-lock brakes, tilt, cruise control, roof rack, privacy glass, AM-FM cassette stereo and remote keyless entry. Asking \$14,500 OBO. Call (703) 912-6094 (evening).

1991 Ford Escort GT

1991 Ford Escort GT, excellent condition. Asking \$3,500. Call (703) 913-0672.

1994 Saturn

1994 Saturn SL2 for sale. Comes with sporty white exterior with tan leather interior, sunroof,

five-speed, air conditioning, cruise control. Only 37,000 miles, outstanding condition. Asking \$9,750. Call (703) 920-2497.

1989 Jeep Cherokee

1989 Jeep Cherokee Laredo for sale. Silver/gray four door with medium gray interior. Has four-wheel drive with overdrive automatic, power doors and windows, air conditioning, CD player. Excellent condition, well maintained, with all records. 103,000 miles, \$6,400. Call (703) 455-0496.

1991 Dodge Caravan

1991 Dodge Caravan LE for sale. Leather seats, front and rear air conditioning, cruise control, power windows and seats, anti-lock brakes, driver's side airbag, new tires and battery. Asking \$6,000. Call (703) 481-8876.

.....J-Spotlight.....



Name: Army Lt. Col. Gilbert Lozano

Organization: J-5 Strategic Plans and Policy Directorate

Duty title: executive assistant to deputy director for Strategy and Policy

Time in service: 22 years

Home town: San Antonio, Texas

Family: Wife of 21 years, Cindy, and sons, Tony, 18, and Nick, 17

Hobbies: Jogging, landscaping and Toastmasters

Most embarrassing moment: Rolling a military 60KW generator trailer at Fort Hood, Texas

Favorite duty station: Fort Sill, Okla.

Career Highlight: Commander of Regional Site Maintenance at Fort Devens, Mass.

Each directorate of the Joint Staff has one or more individuals assigned the additional duty of Unit Public Affairs Representative or UPAR. The UPAR's job is to help tell the story for that organization by reporting news about unit and individual activities and achievements to the J-Scope. UPARs also process Hometown News Release forms, assist with publicity for special events, and identify story ideas for future publication. Contact your assigned UPAR if you have a story to tell, have won an award, been promoted, or need to publicize a special event.

UPAR quick reference list

Unit	Name	Phone
DOM	Air Force Tech Sgt. Charles E. Glover	697-1559
J-1	Navy Cmdr. Jonathan C. Bess	697-9644
J-2	Navy DPCS Angelo Rallo	697-9328
J-3	Army Sgt. 1st Class Paula E. Davis	695-8116
J-4	Navy Chief Petty Officer Chris Knutson	697-1018
J-5	Army Lt. Col. Kevin Badger	695-4240
J-6	Air Force Master Sgt. Vincent R. Johnson	695-7879
J-7	Air Force Senior Master Sgt. Rick Haney	695-7920
J-8	Air Force Master Sgt. Brian H. Creek	697-1227

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Chairman's Photographer

Army Visual Information Center

Joint Visual Information Services



Parting Shot

Standing guard

An Army M1A1 tank stands guard at a checkpoint outside a base camp in the Kuwaiti desert. The camp is part of the Southwest Asia build-up of forces in response to the recent Iraq crisis.

Photo by Navy Petty Officer 2nd Class Jeff Viano